

**261—114.7 (83GA, HF2076) Executive committee.** In order to effectively carry out the responsibilities of the council, an executive committee within the council shall be formed.

**114.7(1) Membership.** The executive committee shall include the chief technology officer, vice chairperson of the council, the director of the department, and four board-appointed members of the council who also serve on the technology commercialization committee in order to:

- a.* Solicit individuals to become council members;
- b.* Review vacancies and resignations;
- c.* Review all nominees and application materials and recommend nominees to the council to recommend to the board for appointment;
- d.* Nominate one of the voting members to serve as vice chairperson;
- e.* Approve the formation of work groups, appoint work group members and leaders, review activities of the work groups, and report to the council to ensure the coordination of activity of work groups;
- f.* Record the official proceedings for the council;
- g.* Act on behalf of the council between council meetings, as directed by the council;
- h.* Issue reports on behalf of the council, as directed by the council;
- i.* Meet with the chief technology officer to discuss the overall management of the business of the council; and
- j.* Review potential conflicts of interest on the part of any member of the council.

**114.7(2) Quorum; authority.** A majority of the members of the executive committee constitutes a quorum. A majority vote of the quorum is required to approve actions of the executive committee. The executive committee shall not have the authority to bind the council to its decisions or recommendations but merely the authority to recommend action to the council or to take action as directed by the council.

[ARC 8850B, IAB 6/16/10, effective 7/1/10; ARC 9061B, IAB 9/8/10, effective 10/13/10]